

RAFTER J IMPROVEMENT AND SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING – BUDGET HEARING  
2951 W. Big Trail Drive, Jackson WY 83001  
Phone: 307-733-5262 / Email: Office@ RafterJ.Org  
July 1, 2021 7:00 p.m.

---

Minutes of Meeting:

Attending for the District:

Directors:  
President: Brian Schilling  
Secretary: Steve Foster  
Treasurer: Eileen Mosman

Also Attending:

Fran Floreani, Rafter J owner  
Vicky O'Donoghue, Rafter J owner

Staff:

Nancy Henderson

Call to Order:

President Schilling called the meeting to order at 7:00 p.m. and asked if there were any items to add to the agenda. No items were added and the meeting continued.

**Approval of Minutes**

Steve moved to approve the June 15, 2021 minutes. Eileen seconded the motion. It passed unanimously.

**Board Discussion**

1. Review final budget for FY 2021-2022

Following discussion, Steve moved to approve the FY 2021-2022 budget noting the 79% annual assessment increase and 74% water usage increase. Eileen seconded the motion. It passed unanimously.

2. Board letter to owners

Eileen drafted a letter to be included in the June 30<sup>th</sup> water billing. The letter summarizes the reasoning for the FY 2021-2022 income increases. Following discussion, the letter was edited. Nancy will email a final draft of the letter to the Board for approval. Per Brian's request, Nancy will complete a historical record of annual assessment rates and post the information on the Rafter J website.

**Public Comment**

None

**Other Business**

1. Policy for unpaid water bills

The Board reviewed minor edits to the Late Water Payment Penalty Procedure and okayed the final document to be included with the June 30th water billing.

2. Board future goals

The Board will review and adjust the 30 year Reserve Project Schedule annually and track income throughout the year to make sure the reserves are sufficiently maintained.

**Adjourn**

Steve moved to adjourn. Eileen seconded the motion, all were in favor and the meeting adjourned at 7:20 p.m.