

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING
RAFTER J OFFICE
2951 Big Trail Drive Jackson, WY 83001
Phone: 307-733-5262 / Email: Office@ RafterJ.Org
February 21, 2018

Minutes of Meeting:

Attending for the District:

Directors:
President, Brian Schilling
Treasurer, John Lotshaw
Secretary, Wayne Flittner

Also Attending:

Paul D'Amours, Attorney for Rafter J
Kurt Stout, Engineer for Rafter J
Janice Smith, Homeowner

Staff:

Nancy Henderson
Larry Lennon

Call to Order:

President Schilling called the meeting to order at 7:02 p.m.

1) Finalization of Ridgeline ISD Tap Fee and Water Supply Agreement

D'Amours presented and reviewed the Rafter J ISD/Ridgeline ISD Water Supply Agreement.

Lotshaw motioned to approve the Rafter J ISD/Ridgeline ISD Water Supply Agreement as presented with the amendment to require \$10,000.00 for the tap fee to be paid upon signing and the remaining \$30,000.00 to be paid over four installments as proposed by the Ridgeline ISD. Flittner seconded the motion, all were in favor and the motion passed.

2) Wyoming Association of Rural Water Systems (WARWS) Membership

Janice Smith would like the Board to consider renewing the WARWS membership. Lennon will get Dave Stickel's opinion and follow up with the Board.

3) South Park Service Center (SPSC) ISD Water Supply Agreement

D'Amours presented and reviewed the Rafter J ISD/SPSC ISD Water Supply Agreement. The Board and Stout will research the implications regarding supply shortage rights.

4) Adams Canyon Water Meters

Stout recommended that in order to have continuity among all the properties that are tapped into the Rafter J water system, the Adams Canyon meters should be read. Lennon will contact Teton County and locate the Adams Canyon water meters.

5) Correction of Board Terms

D'Amours reviewed the Director terms and the timing of vacancies. D'Amours recommended that the Board continue with the present terms and the current election cycle. In order to correct Schilling's appointment which, per statute, was only to be until the next election, D'Amours recommended that after the March election, the remaining members

again appoint Brian to fill the seat until the next regular election, which will coincide with the end of the term for that seat.

6) Sewer Grinder Bid

Stout recommended installing a monitoring device for Rafter J lift station 2. The device named “The Deragger” costs \$1,300 and is a less expensive alternative to a sewer grinder. Pump flow is corrected when the device senses a disruption. The unit can be installed on a trial basis for 30 days at no cost, except for an electrical connection fee.

Lotshaw motioned to install The Deragger. Flittner seconded the motion, all were in favor and the motion passed.

Stout will contact the sales representative.

7) Lift Station Alternate Power Update

Stout presented four alternate power source options for the Rafter J wastewater lift stations. Lotshaw will review the information and give a recommendation to the Board.

8) Reserve Account for Road Repairs

A bank account has been opened to hold funds which are specifically reserved for Rafter J road repairs. Schilling stated that pathways should be included.

Flittner motioned to refer to the bank account as “Infrastructure Fund”. Lotshaw seconded the motion, all were in favor and the motion passed.

9) Traffic Safety Action Items

Tabled. Lotshaw is working on a list of recommendations.

10) Percheron Drive Gas Line Trench

Schilling will contact the contractor, Glenn Bills, who is overseeing construction of 1555 Percheron Drive to discuss the proposed gas line trench. Boring as opposed to trenching is encouraged, a temporary cold patch should be applied until asphalt can be completed and, the road must be crack sealed.

11) Election Judges

Janice Smith and Larry Lennon volunteered to serve as judges for the March election. The third judge will be Chuck Rhea who volunteered at the February 20th Rafter J HOA Board meeting.

12) Adjournment

Schilling moved to adjourn. Lotshaw seconded the motion, all were in favor and the meeting adjourned at 8:40 p.m.

Minutes Drafted by:

A. Wayne Flittner