

RAFTER J IMPROVEMENT AND SERVICE DISTRICT SPECIAL DIRECTOR'S MEETING  
MINUTES OF SPECIAL DIRECTOR'S PRELIMINARY BUDGET HEARING FOLLOW UP  
MEETING

RAFTER J HOMEOWNERS ASSOCIATION OFFICE

2951 West Big Trail Drive  
Jackson, Wyoming 83001  
Phone: 307-733-5262  
Email: Office@ RafterJ.Org

Date: June 29, 2012 10:00 AM

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Minutes of Meeting:

Attending:

For The District:

Directors:

President Gordon Gray  
Treasurer John Shipman  
Secretary Wayne Flittner

Staff:

Cheryl Fischer  
Chuck McCleary

1. Call To Order:

Treasurer Shipman called the Meeting to order at 10:00 am

2. Budget Discussion:

Cheryl provided an update of the Budget 2012-2013 spread sheets and we went over the numbers again. Some minor revisions were made and expense elements were arranged in more natural categories. We reviewed all the line items, amounts, descriptions etc. Wayne is to draft a cover letter that can go with the Budget summary to residents who request a copy of the Budget.

3. Water Billing:

Chuck McCleary reported on the water demand pumping which showed a demand of 933,000 gallons on the 28th. Cheryl reported she would be running the water meter reading that day and thus would be getting out billing. This will give us excellent data for adjusting our forecasted Water billing income. She also reported we had received copies of the Water Quality report from the County and they suggested we place an ad in the Notices section of the paper. We decided to do that as well as post a notice on the Bulletin board, a notice on the Website and a note that will be inserted and mailed with the current water billing invoices to all residents/homeowners.

4. North East 40:

Wayne reported he had met with Kurt Stout /Meridian Engineering and Jake Hanson, a Director on the NE 40 HOA Board on Wednesday June 26 at noon. We thoroughly went over the drawings and recommendations that Kurt had drafted and agreed that Jake would present to their Board and get approval or feedback to the District before Kurt puts the agreed to plan out for final bids. We also agreed that the NE 40 would oversee the actual work and would sign a release agreement beforehand that would essentially resolve the NE 40 District claim situation. Jake will get back to us with their NE 40 response. As soon as this happens, we can proceed with final changes, obtain bids and Paul D'Amours can draft the release resolution document.

Minutes drafted by:

A. Wayne Flittner, Secretary

Rafter J Improvement and Service District

Dated: July 1, 2012