

# Rafter J Improvement and Service District Claim Submittal

**USE:** This form is used to submit claims against the Rafter J Improvement and Service District (ISD) arising from actions taken or inactions by the ISD or its contractors. When the ISD has determined the disposition of this claim, a copy of the completed form will be provided to the claimant.

**DATE OF CLAIM:** \_\_\_\_\_

## **CLAIMANT INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone(s): \_\_\_\_\_

**BASIS FOR CLAIM:** Provide a description of the damage incurred or other reason for making the claim. Supporting evidence such as photographs may be attached. Do not include estimated costs or opinions as how the situation could have been avoided.

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**COMPENSATION REQUEST:** State the monetary amount or the remedial action requested. Monetary compensation requests must be accompanied by invoices or estimates.

a. Monetary Compensation: \_\_\_\_\_

b. Remedial Action Requested: \_\_\_\_\_

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