

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING
RAFTER J OFFICE
2951 Big Trail Drive Jackson, WY 83001
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November 2, 2017

Minutes of Meeting:

Attending for the District:

Directors:
President, Brian Schilling
Treasurer, John Lotshaw
Secretary, Wayne Flittner

Also Attending:

Kurt Stout, Engineer for Morrison Maierle
Paul D'Amours, Attorney for Rafter J

Staff:

Nancy Henderson
Larry Lennon

Call to Order:

President Schilling called the meeting to order at 11:37 a.m.

1) Lift Station Power Update

An alternate power source is required for each lift station in case of a power failure. Retrofitting the pumps with generators is estimated at \$85,000. Lotshaw moved to 1) have Kurt Stout to do a feasibility study and 2) have the Directors, upon review, proceed with the project. Flittner seconded the motion, all were in favor and the motion passed.

2) Skid Steer Update

The skid steer was delivered and the snow blowing attachment is due to arrive tomorrow. Lennon suggested to add an allowance to next year's budget for a brush attachment.

3) Ridgeline ISD Tap Fee, Water Usage Agreements, South Park Bypass

Ridgeline ISD has installed a meter and an 8" connection to Rafter J ISD at their own expense. Tap fees based on flow data and existing documents were discussed. The tap fee for a 6" line is \$40,000; a fee for an 8" line has not been documented. Water usage is to be billed pursuant to the Rules and Regulations of Rafter J ISD and it is a requirement that notification be given to Rafter J ISD if a bypass is to be initiated. Lotshaw moved to have D'Amours respond to Ridgeline ISD and South Park Service Center ISD per the meeting discussion. Flittner seconded the motion, all were in favor and the motion passed.

4) Late Payment Policy Update

Lotshaw is working on a policy regarding penalties for late payments. The policy is to be reviewed and approved at the next meeting. Upon approval, an adoption of policy notice will be posted.

5) Walden Pond Irrigation – Illegal Tap Update

The meter was replaced and the issue of improper operation was solved. Assessment of estimated charges for theft of services was discussed and consensus was no further action need be taken as the problem has been resolved.

6) New Legislation

It is required to maintain original documents and to notify the County Clerk where the records can be found. The ISD will follow the mandate in record keeping.

7) Angus crawl space

The source of the sludge was not determined. Flittner mentioned this was major point of a recent HOA sponsored meeting in which a group of residents in the area adjacent to the East Side irrigation ditch were gathering information relative to the water in the crawl space problem. He said that no official actions were implemented but that the group will continue to gather data and contact individuals who have experience in dealing with issues associated with ditch management and maintenance.

8) Next Meeting

There will be an “open” meeting in January to discuss speed bumps, speed controls, separation barriers between roads and pathways. Flittner explained this comes as a result of the HOA at the Annual Meeting telling the audience speed controls were an ISD responsibility and Flittner in his remarks at the Meeting reporting for the ISD suggested the ISD would hold an open meeting to discuss the issues and get resident input . Late payment policies, and the finalization of Water Usage Agreements with Ridgeline ISD and South Park Service Center ISD might better be addressed in a separate meeting.

9) Adjournment

Lotshaw moved to adjourn. Flittner seconded the motion, all were in favor and the meeting adjourned at 1:10 p.m.

Minutes Drafted by:

A. Wayne Flittner