

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING
RAFTER J OFFICE
2951 Big Trail Drive Jackson, WY 83001
Phone: 307-733-5262 / Email: Office@ RafterJ.Org
May 9, 2019

Minutes of Meeting:

Attending for the District:

Directors:
President, Brian Schilling
Secretary, A. Wayne Flittner

Also Attending:

Kurt Stout, Engineer

Staff:

Nancy Henderson
Larry Lennon

Call to Order:

President Schilling called the meeting to order at 4:03 p.m.

1) Open Board Position

John Lotshaw's resignation from the Board as of March 22, 2019 was acknowledged. Schilling moved to appoint Eileen Mosman, Rafter J resident to the Rafter J ISD Board as Treasurer. Flittner seconded the motion, all were in favor and the motion passed. Mosman will serve until the next election, March 17, 2020.

Henderson will file the required documents with the County.

2) Lift Station Alternate Power: Generator Design Review

The proposed generator design for pump #2 was discussed. There are concerns regarding the close proximity to the pathway, having enough space to access the pump with large equipment, and depth of the buried electrical in relation to the existing sewage piping. Lennon will inspect the proposed location, measure the depth of the sewage line, and follow-up with the electrical engineer.

Efforts will be made to acquire a portable generator for pumps #1 and #3 from a local vendor.

3) 2019-2020 Proposed Budget

The Board reviewed the 2019-2020 proposed budget. The budget reflects a 5% annual assessment increase, and a water usage increase from \$1.20 per 1000 gallons to \$1.50 per 1000 gallons. Revenue increases are necessary to ensure adequate funding for future capital projects.

4) Water sediment samples

A sediment sample from 1765 W Pack Saddle Drive, provided by Kirk and Kim Lane, was evaluated and discussed. Flushing the fire hydrants has not eliminated the sediment. Lennon will have the sample tested; the results will determine how to proceed.

5) Resignation

Flittner submitted a letter of resignation, effective as of July 1, 2019.

6) Bike Park

Schilling is working on a proposal, to be submitted to Rafter J HOA, to build a bike park in Rafter J. Issues concerning the ISD include water usage, pathway access, and possibly parking.

7) Next Meeting Date

The next regular meeting of the Board will be June 17, 2019, 7:00 pm, at the Rafter J office.

8) Adjournment

Schilling moved to adjourn. Flittner seconded the motion, all were in favor and the meeting adjourned at 5:08 p.m.

Minutes Drafted by:

Nancy Henderson