

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING
RAFTER J OFFICE
2951 Big Trail Drive Jackson, WY 83001
Phone: 307-733-5262 / Email: Office@ RafterJ.Org
November 15, 2018

Minutes of Meeting:

Attending for the District:

Directors:
President, Brian Schilling
Treasurer, John Lotshaw

Also Attending:

Sharon Parrott, Homeowner
Ryan, Wyoming Landscape
Vicky O'Donoghue, Homeowner

Staff:

Nancy Henderson
Larry Lennon

Call to Order:

President Schilling called the meeting to order at 1:02 p.m.

1) Walden Pond Open Space Irrigation

A water meter has been installed at 1880 West Cinnamon Teal Road.

2) End of Trails Twinhomes HOA Claim Submittal

Sharon Parrott, on behalf of End of Trails Twinhomes HOA, requested reimbursement for irrigation repairs. The Board discussed the location of the deteriorated pipe and questioned if the frost free riser was a legal tap. The riser was used for irrigation prior to the installation of the current system, and was removed in the repair process.

Schilling moved to authorize Rafter J ISD to reimburse End of Trails Twinhomes HOA fifty percent (50%) of the final bill. Lotshaw seconded the motion, all were in favor and the motion passed.

3) Vicky O'Donough Plumbing Leak

Vicky O'Donough was notified by the Rafter J office in July of a potential water leak. O'Donough hired a plumber who found that the yoke was leaking.

Lotshaw moved to authorize Rafter J ISD to pay for the yoke replacement, not to exceed \$300.00. Schilling seconded the motion, all were in favor and the motion passed.

4) Reimbursement from Ridgeline ISD for legal fees

The Board reviewed the amount to be reimbursed for legal fees, incurred by Rafter J ISD as a result of Rafter J ISD's willingness to supply water to the Ridgeline ISD properties. Lotshaw stated that the ISD should also be reimbursed for engineering expenses.

5) Painting Rafter J Roadways and Snow Removal

Fog lines on Big Trail Drive are completed; Rafter J crosswalks and entrance lines will be painted in spring, 2019.

Painting fog lines at the corners of Big Trail Drive and Tensleep Drive was discussed, and will be completed in spring, 2019.

Snow plowing the pathway at the Rafter J north entry was discussed. Schilling will inform the Town that berms are being created in the snow removal process, making access to and from Big Trail Drive to Highway 89 difficult.

6) Rafter J ISD Rules and Regulations

Resolutions ratifying adoption of bidding threshold amounts, and amended rule nine were signed.

7) Residential Water Meter Replacement and Software

Nonfunctional water meters are being replaced with new Metron meters with Innov8 registers. Software, with the ability to reset registers, has been acquired.

8) Lower Valley Energy Electric Patronage Capital Certificate

Lotshaw moved to retain the certificate to maturity. Schilling seconded the motion, all were in favor and the motion passed.

9) Adjournment

Schilling moved to adjourn. Lotshaw seconded the motion, all were in favor and the meeting adjourned at 2:51 p.m.

Minutes Drafted by:
Nancy Henderson