

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING
RAFTER J OFFICE
2951 Big Trail Drive Jackson, WY 83001
Phone: 307-733-5262 / Email: Office@ RafterJ.Org
January 16, 2018

Minutes of Meeting:

Attending for the District:

Directors:
President, Brian Schilling
Treasurer, John Lotshaw
Secretary, Wayne Flittner

Also Attending:

Paul D'Amours, Attorney for Rafter J

Staff:

Nancy Henderson

Call to Order:

President Schilling called the meeting to order at 11:51 p.m.

1) Ridgeline ISD Tap Fee, Water Usage Agreement Update

D'Amours reported that Ridgeline ISD counter offered to pay \$5,000 per lot upon connection, totaling \$25,000 for the 5 lots. Lotshaw motioned to keep the \$40,000 tap fee as originally proposed. Flittner seconded the motion, all were in favor and the motion passed.

Water usage is to be billed pursuant to the Rules and Regulations of Rafter J ISD. Larry Lennon will perform monthly meter readings. Actual usage will be compared to the flat rate currently being charged to South Park Service Center ISD and Adams Canyon properties. The monthly charge for the meter is tabled.

A new usage rate for commercial properties was discussed. D'Amours noted that there must be consistency in charges, similar classes need to be charged the same rate. Flittner noted that fire suppression demand is higher with commercial properties. Lotshaw will submit rate suggestions to the ISD Board.

2) New Residential Application Packet

Henderson questioned why the Sewer Service Connection Permit which is required for new residences is omitted from the application packet. The application packet will be updated to include the permit.

3) Proposed Revisions to Water Quality Rules and Regulations

Dave Stickel and Larry Lennon are to review the proposed revisions to Wyoming Department of Environmental Quality (WDEQ) Water Quality Division (WQD) Water Quality Rules and Regulations. The Wyoming Environmental Quality Council (EQC) will be considering the proposed revisions in Cheyenne, February 21, 2018. Lennon is to respond to the ISD Board by January 26, 2018 with any concerns.

4) Open Director Seat

Lotshaw is the only applicant for the March election and he has a concern with serving a full term. Lotshaw emphasized the need to communicate to the homeowners the importance of the ISD.

D'Amours will review the Director terms and the timing of vacancies. The terms should be staggered such that one seat opens up in a given year.

5) Review for Rafter J Street Safety Meeting

The ISD meeting set for January 17, 2018 is to discuss Rafter J street safety issues, raise awareness, educate the homeowners and identify attainable goals.

6) Curb Stop Location Difficulties

Lennon is to respond to Lotshaw regarding known difficulties in locating curb stops.

7) Sewer Grinders

Lennon is to provide Lotshaw with a sewer grinder bid.

8) Lift Station Power Update

Lotshaw will follow up with Kurt Stout regarding the status of the Lift Station Alternate Power Source Feasibility Study.

9) Next Meeting

A meeting will be scheduled in one month to finalize the Ridgeline ISD tap fee agreement.

10) Adjournment

Schilling moved to adjourn. Lotshaw seconded the motion, all were in favor and the meeting adjourned at 1:02 p.m.

Minutes Drafted by:

A. Wayne Flittner