

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING  
RAFTER J OFFICE  
2951 Big Trail Drive Jackson, WY 83001  
Phone: 307-733-5262 / Email: Office@ RafterJ.Org  
July 19, 2017

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Minutes of Meeting:

Attending for the District:

Directors:  
President: Brian Schilling  
Treasurer: John Lotshaw

Also Attending:

Barb Fields, Accounting  
Jim Huspek, Rafter J resident

Staff:

Larry Lennon

Call to Order:

President Schilling called the meeting to order at 12:00 Noon.

**1) Annual Budget**

Proposed budget for 2017-18 presented. The annual budget shows a projected balance of \$938k at end of year. The board reviewed the individual budget categories. Discussion on water and sewer infrastructure, potentially setting up funds for water and sewer and phasing in collection via fees to fund long-term replacement cost. Lotshaw moved to approved budget, Schilling seconded, motion was approved 2-0.

**2) Water Meter Replacement**

ISD has been replacing water meters at the ISD's expense—approximately \$300 per unit. The less expensive alternative is to replace only the radio on the unit. Larry is able to do the replacement. Discussion to propose billing homeowners for replacement rather than ISD incurring cost. Further discussion needed to select a desired approach, but Lotshaw expressed interest in having homeowners be responsible for costs to replace meter units. Could explore providing the homeowner with an option to ISD covering initial replacement of radio unit and then homeowner responsible for full replacement in the future. Additional discussion recommended.

**3) Walden Pond Irrigation – Illegal Tap**

Tabled until Flittner is present.

**4) Skid Steer Purchase**

Brief review of skid steer option. Lennon and Lotshaw to talk to Jack Vosika.

**5) Alarm Notification Process**

Based on test calls over the past few days there are issues with auto-calls to long distance numbers. Lotshaw not receiving calls, Schilling and Lennon are receiving calls. Lennon is working with alarm company to resolve issues, will test again soon.

**6) Sewer System Inspection and Cleaning**

Discussion of how frequently should the sewer system be inspected and cleaned. Schilling to contact Larry Pardee with Town of Jackson to find out their schedule.

**7) Speeding and Pathways**

Letter from Jessica Brown expressing concern about pathway design along Big Trails Dr. and general concerns about vehicular speeding in Rafter J. Lotshaw noted discussions on Rafter J Facebook group about similar concerns. Huspek expressed disapproval of any sort of traffic calming measures, noted prior installation of speed bumps. Lotshaw and Schilling proposed to follow up on discussion with HOA and residents.

**8) Lift Station Power**

Discussion of need and cost to provide backup power to the sewer lift station. In light of the recent water tank issue, the board learned that the limiting factor in the event of a prolonged power outage is not the water tank capacity, but the sewer lift station. Lotshaw a rough guess of \$250k to provide backup power to the lift station. Lotshaw moved to engage Meridian Engineering to explore options to provide backup power to lift station. Motion passed 2-0. Lennon to contact other ISDs (Melody) to explore additional ideas.

**9) Adjournment**

Lotshaw and Schilling moved to adjourn. It passed unanimously. The meeting adjourned at 12:55 p.m.

Minutes Drafted by Brian Schilling