

RAFTER J IMPROVEMENT AND SERVICE DISTRICT MEETING  
RAFTER J OFFICE  
2951 Big Trail Drive Jackson, WY 83001  
Phone: 307-733-5262 / Email: Office@ RafterJ.Org

Date: June 25, 2015 @ 12:00

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12:00 p.m. Call to Order

Minutes of Meeting:

Attending For the District:

Directors:

President: Gordon Gray  
Secretary: Wayne Flittner  
Treasurer: John Lotshaw

Staff:

Chuck McCleary  
Cynthia Wiley

Also Attending:

Kurt Stout, Meridian Engineering

Call To Order:

President Gray called the meeting to order at 12:00 Noon.

- 1) Letter on Assessment increase to be mailed with 2<sup>nd</sup> quarter water billing. John will provide current draft.

The Board reviewed the current letter and made a couple of adjustments. John will finalize the letter and email it to the Board.

- 2) Asbestos Executive Summary info provided by Golder to be mailed with 2<sup>nd</sup> quarter water billing. Gordon / Kurt will provide current draft.

Gordon had a couple changes to the summary. He will work with Golder directly.

John recommended that we include a cover letter introducing the letters about the water leak/asbestos issue and the rate adjustment. The Board agreed; Cynthia was asked to draft the letter.

- 3) Flood plain update from Kurt on lots potentially removed from 100 year floodplain.

A preliminary investigation performed by Meridian Engineering indicates that eight homes located within Rafter J may be eligible for removal from FEMA's mapped 100-year floodplain (Zone AE) shown on Panel 2916 of the Flood Insurance Rate Map, dated August 5, 2010. However, this preliminary investigation was based upon topographic information derived from aerial photography provided by FEMA. A more detailed limited scope field

survey will be next performed before a final determination is made regarding potential to remove additional housing units from the 100-year floodplain.

- 4) Initial discussion of Paul Perry water service request and Paul D's suggestion of including South Park Service District in the ISD boundaries.

This would have the effect of solving the boundaries of the South Park District and the ISD. However, the Board felt that it was likely beyond the scope intended when the Board was set up. The following issues were raised:

- Should the ISD agree to the increase of water supply requested?
- Since the major leak in the Rafter J water system was fixed, there is adequate water supply to comply with this request.
- What are the boundaries of Rafter J and South Park water systems? This needs to be clearly defined.
- The ISD needs to clarify what the agreement is between the ISD and the South Park Service District.

The Board discussed the installation of water meter pits to monitor the amount of water being supplied to South Park. John stated that the money was in the budget this year. The Board agrees to install the meters.

- 5) Budget discussion.

The Board had one adjustment to the Budget. Cynthia will update the budget and have John and Barb review the budget again.

- 6) Meter installation on irrigated areas within Rafter J and meter pit to measure water used by South Park Service Center and Adams Canyon. Chuck will provide estimate.

The Board agreed to not install meter pits within the Rafter J open space. The Board does want to install meter pits at Walden Pond, End of the Trails and NE 40 to measure all open space irrigation. Chuck will provide estimates at our July 15<sup>th</sup> meeting.

- 7) Adjournment

Gordon moved to adjourn; the motion was seconded by Wayne. It passed unanimously. The meeting adjourned at 1:30 p.m.

Minutes Drafted By:  
Cynthia Wiley